MIRS

Management Information Reporting System

Management Information Reporting System (MIRS) is a web-based application designed for Investigation Firms. It assists investigators in keeping track of:

- Client files
- Detailed Subject Information
- File Background Study
- Investigator Daily Report
- File Documents
- Message Board
- Timesheet
- Reports
- Administration

Client files

By number, client, matter, date opened, client objectives, assignment details and budget.

File Documents

This function lets users upload documents, expense receipts and pictures related to a file to be shared with others who work on the same file.

Detailed Subject Information

Including background, employment, vehicles, contacts, appointments and other notes.

Message Board

This is where management and investigators/users who work on the same file can email each other up-to-date requests, budget revisions and any information about the case.

File Background Study

Timesheet

Investigators can compile their weekly timesheet using this function. Working hours and expenses are generated automatically from Investigator Daily Report data ready for investigators to review and sign off for payroll.

Investigator Daily Report

This section lets investigators record their daily working notes for the client file. The notes will automatically comprise the Surveillance Report of the file including:

- Start time and End time
- Activity type
- Km travel
- Travel time
- Report time
- Detailed investigating notes
- Related expenses for the file.

Reports

- Surveillance Report
- Lead Sheet
- Control Sheet
- Matter Listing
- File Updates
- Check Summary Graph
- Working Notes
- Primary Investigator File List

Administration

SEATECH SYSTEMS INTEGRATION INC.
7221 Stride Avenue,
Burnaby, B.C., Canada V3N 1V1
Tel: (604) 526-8548 - Fax: (604) 524-3392
E-mail: info@seatech.bc.ca